



WILLIAM FARR

C of E Comprehensive School

Our ref: ESH/TA

19 September 2024

Year 7

Dear Parent/Guardian

MEET THE TUTOR EVENING – Thursday 3 October 2024

Now that your child has had chance to settle into life at William Farr, I want to invite you to the first formal opportunity to meet your child's Form Tutor. Not only will this allow you to put a face to a name, but also allows lines of communication to build between you whilst also being the first opportunity for us to feedback to you how your child has started Year 7 holistically. Whilst this is not an opportunity to discuss academic progress or concerns, you will be invited later in the year to discuss this at a Parents' Evening.

The evening will run by appointment only, with approximately four minutes available per student. This may not sound long, but experience has proved it is plenty of time for an introductory conversation! I will also be available on the evening, though shall not be making formal appointments. Please do stop and introduce yourself.

Appointments are available between 4.15pm and 7.00pm. With up to 32 students to accommodate, you will appreciate this is not an easy task. To help ensure all parents who wish for an appointment do so at a convenient time, please indicate on the reply slip a preferred time frame and your child's Tutor will do their best to accommodate your request.

The deadline for making appointments will be Friday 27 September 2024.

If you have any further specific enquiries after the evening, please contact the school and the appropriate colleague will get back to you.

Yours faithfully

Ms L Hanson
Head of Year 7

Reply Slip to Form Tutor by Friday 27 September 2024
MEET THE TUTOR EVENING – Thursday 3 October 2024

Student Name: _____ Form: _____

I do not wish to attend the Meet the Tutor Evening

I wish to attend the meet the tutor evening

Please tick as appropriate.

My preferred time frame for appointment is: 4.15pm – 5.00pm

5.00pm – 6.00pm

6.00pm – 7.00pm

Your given appointment time is:

Signed: _____ Parent/Guardian