



WILLIAM FARR

C of E Comprehensive School

Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through options evening, assemblies, group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact: **H Bates, Careers Lead** or **C Roberts, Careers Co-ordinator**:

Telephone (01673) 866849/Email: h.bates@williamfarr.lincs.sch.uk / c.roberts@williamfarr.lincs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents – please see the Annual Calendar of Events published on our website, for details please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you.

Safeguarding

William Farr are committed to keeping children safe and our Child Protection and Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to procedures laid out in this policy. The Child Protection and Safeguarding Policy is available on our website www.williamfarr.lincs.sch.uk.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussion between the provider and students, as appropriate to the activity. Any specialist equipment to support provider presentations can be discussed and agreed in advance of the visit with the Careers Co-ordinator.

Providers are welcome to leave a copy/email their prospectus or other relevant literature to the Careers Co-ordinator who will distribute the relevant information to students and careers library. The careers library is available to all students, including during break and lunch after school.

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Helen Bates, Assistant Head Teacher.

This policy will be reviewed by Helen Bates annually.