

About MyChildAtSchool

- MCAS is a portal allowing parents to see information about their child at school.
- Your school may make information available on **attendance, behaviour and timetables**.
- Your school may also publish documents such as **school reports** through MCAS.
- You can use a browser or the App to access MCAS
- **Please use the App if you can.** You can help save your school money as you can receive notifications via the App instead of texts.

Step 1 – Access MCAS

To login to MCAS you will need to have a 'Redeem Invitation Code' email from the school.
Make a note of your School ID, Username and Invitation code

School ID:	Make a note of this
Username:	Make a note of this
Invitation Code:	Make a note of this

Step 2 – Download

Download the My Child at School App, through your App store. **The App is free**, there is no cost to you



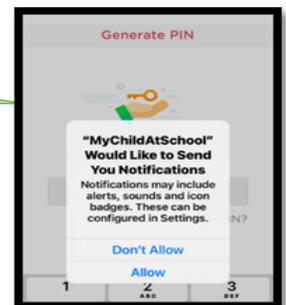
Step 3 – Open

Click the MyChildatSchool App icon



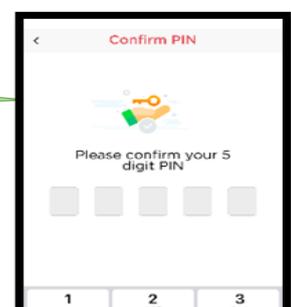
Step 4 – Notifications

'Allow' notifications to ensure you receive alerts for your child through the MCAS App



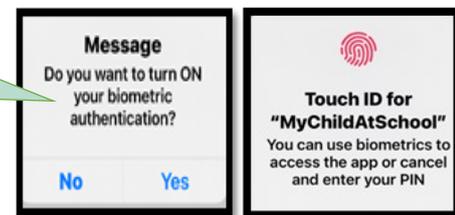
Step 5 – Pin

Enter a 5 digit pin of your choice that you will remember. A second screen will ask you to confirm your chosen pin



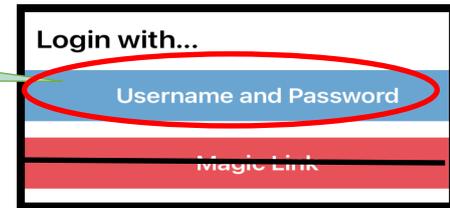
Step 6 – Biometrics

You can sign into the App with your biometrics. Click Yes if you would like to do this



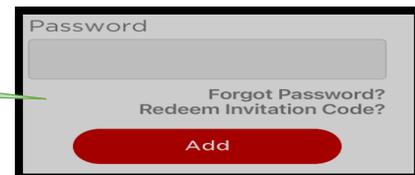
Step 7 – Login

Click to sign in with 'Username and Password'. Do not select Magic Link as this is for recovery purposes only



Step 8 – Redeem Invitation Code

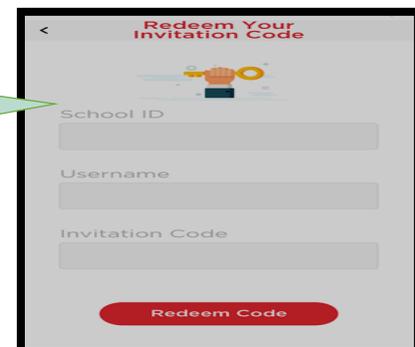
Click 'Redeem Invitation Code'



Step 9 – Enter details from Step 1

Enter your

- School ID
- Username
- Invitation Code



Step 10 – Set up your details

Enter your email address and confirm it. The email addresses must match

Enter a password. The password must be at least characters long and include lower and upper case letters, a number and a symbol

Click 'Save Account Details'

